

Hotel Accommodation Form

To reserve your accommodation use this form and send it to
Effe Erre Congressi – e-mail: info@frcongressi.it
Tel: +39 081 230 24 17 / +39 081 617 3858 – Fax: +39 081 242 9572

Please fill in this form to guarantee your hotel reservation. No payment is due at this time as you will pay the hotel directly at your departure.

In order to guarantee your reservation, it has to be made **before 20 March 2010**, since **June is High Season. After that date Effe Erre Congressi will not be able to guarantee room reservations.**

Rooms will be assigned on a “first-come, first-served” basis.

In order to guarantee your reservation, details of your credit card are required.

Cancellation: In case of cancellation after **20 March 2010**, a one-night amount will be charged by the hotel.

Room prices are indicated in the Hotel List.

The rates quoted are per night and include continental breakfast and taxes.

<i>Title:</i>	<i>Last name:</i>	<i>First name:</i>
<i>Affiliation:</i>		
<i>Address:</i> <input type="checkbox"/> <i>home</i> <input type="checkbox"/> <i>office</i>		
<i>Phone:</i>	<i>Cell phone:</i>	<i>E-mail:</i>
<i>Hotel:</i>	<i>Type of room:</i>	
<input type="checkbox"/> <i>Single Room</i>	<input type="checkbox"/> <i>Double used as single room</i>	<input type="checkbox"/> <i>Double Room</i>
<i>Date of arrival:</i>	<i>Date of departure:</i>	<i>Number of nights:</i>

ACCOMMODATION

CREDIT CARD *MasterCard* *Visa* *American Express*

Expiration date: MM/YYYY Card Number:

Card Holder Name:

**For security reasons, send this form by fax or as a scanned image file by e-mail.
Do not send a Word or PDF file containing your credit card information by e-mail.**